

REGULATION OF THE REGENT OF WONOSOBO
NUMBER 20 OF 2023
ON
BUSINESS LICENSING, NON-BUSINESS LICENSING AND NON-LICENSING
SERVICES

BY THE BLESSINGS OF ALMIGHTY GOD

THE REGENT OF WONOSOBO,

- Considering :
- a. that in order to increase investment and ease of Business Licensing and/or Non-Business Licensing in the Regency of Wonosobo, it is necessary to adjust resources, facilities and infrastructure, as well as structuring regulations for Business Licensing, Non-Business Licensing, and Non- Licensing Services so that they can run properly;
 - b. that in order to ease, accelerate and simplify the services of Business Licensing, Non-Business Licensing and Non-Licensing Services, it is necessary to re-regulate the provisions of Business Licensing, Non-Business Licensing and Non-Licensing Services in the Regency of Wonosobo;
 - c. that with the enactment of Law Number 6 of 2023 on Enactment of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation to Become Law, Government Regulation Number 5 of 2021 on Implementation of Risk-Based Business Licensing, and Government Regulation Number 6 of 2021 on Implementation of Business Licensing in the Regions, then Regent Regulation Number 32 of 2020 on

Delegation of Authority for the Implementation of Licensing and Non-Licensing Services to the Head of the Investment and One-Stop Integrated Service Office of the Regency of Wonosobo needs to be replaced;

- d. that based on the considerations as referred to in point a, point b, and point c, it is necessary to issue a Regent Regulation on Business Licensing, Non-Business Licensing and Non-Licensing Services;

Observing :

1. Law Number 13 of 1950 on Establishment of Regency Areas within the Province of Central Java (State Bulletin of the Republic of Indonesia of 1950 Number 42);
2. Law Number 25 of 2007 on Investment (State Gazette of the Republic of Indonesia of 2007 Number 67, Supplement to the State Gazette of the Republic of Indonesia Number 4724 as amended several times last by Law Number 6 of 2023 on Enactment of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation to Become into Law (State Gazette of the Republic of Indonesia of 2022 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856);
3. Law Number 11 of 2008 on Electronic Information and Transactions (State Gazette of the Republic of Indonesia of 2008 Number 58, Supplement to the State Gazette of the Republic of Indonesia Number 4843) as amended by Law Number 19 of 2016 on Amendment to Law Number 11 of 2008 on Electronic Information and Transactions (State Gazette of the Republic of Indonesia of 2016 Number 251, Supplement to the State Gazette of the Republic of Indonesia Number 5952);
4. Law Number 25 of 2009 on Public Services (State Gazette of the Republic of Indonesia of 2009 Number 112, Supplement to the State Gazette of the Republic of Indonesia Number 5038);
5. Law Number 12 of 2011 on Legislation Making (State Gazette of the Republic of Indonesia of 2011 Number 82, Supplement to the State Gazette of the Republic of Indonesia Number 5234) as amended several times, last

- by Law Number 13 of 2022 on the Second Amendment to Law Number 12 of 2011 on Legislation Making (State Gazette of the Republic of Indonesia of 2022 Number 143, Supplement to the State Gazette of the Republic of Indonesia Number 6801);
6. Law Number 23 of 2014 on Local Governments (State Gazette of the Republic of Indonesia of 2014 Number 244) , Supplement to the State Gazette of the Republic of Indonesia Number 5587) as amended several times, last by Law Number 6 of 2023 on Enactment of Government Regulation in Lieu of Law Number 2 of 2022 on Job Creation to Become Law (State Gazette of the Republic of Indonesia of 2023 Number 41, Supplement to the State Gazette of the Republic of Indonesia Number 6856);
 7. Government Regulation Number 5 of 2021 on Implementation of Risk-Based Business Licensing (State Gazette of the Republic of Indonesia of 2021 Number 15, Supplement to the State Gazette of the Republic of Indonesia Number 6628);
 8. Government Regulation Number 6 of 2021 on Implementation of Business Licensing in Regions (State Gazette of the Republic of Indonesia of 2021 Number 16, Supplement to the State Gazette of the Republic of Indonesia Number 6618);
 9. Presidential Regulation Number 97 of 2014 on Implementation of One-Stop Integrated Services (State Gazette of the Republic of Indonesia of 2014 Number 221);
 10. Regulation of the Minister of Home Affairs Number 138 of 2017 on Implementation of Regional One-Stop Integrated Services (State Bulletin of the Republic of Indonesia of 2017 Number 1956);
 11. Regulation of the Minister of Home Affairs Number 25 of 2021 on Investment Service and One-Stop Integrated Services (State Bulletin of the Republic of Indonesia of 2021 Number 885);

12. Regulation of the Regency of Wonosobo Number 12 of 2016 on Formation and Composition of Regional Apparatus of the Regency of Wonosobo (Regional Gazette of the Regency of Wonosobo of 2016 Number 12, Supplement to the Regional Gazette of the Regency of Wonosobo Number 10) as amended several times, last by Regional Regulation of the Regency of Wonosobo Number 17 of 2022 on Second Amendment to Regulation of the Regency of Wonosobo Number 12 of 2016 on Formation and Composition of Regional Apparatus of the Regency of Wonosobo (Regional Gazette of the Regency of Wonosobo of 2022 Number 17, Supplement to the Regional Gazette of the Regency of Wonosobo Number 15);
13. Regulation of the Regency of Wonosobo Number 5 of 2022 on Public Services (Regional Gazette of the Regency of Wonosobo of 2022 Number 5, Supplement to the Regional Gazette of the Regency of Wonosobo Number 5);
14. Regulation of the Regency of Wonosobo Number 9 of 2022 on Investment (Regional Gazette of the Regency of Wonosobo of 2022 Number 9 Supplement to the Regional Gazette of the Regency of Wonosobo Number 8);
15. Regulation of the Regency of Wonosobo Number 22 of 2022 on Position, Organizational Structure, Duties and Functions and Work Procedures of the Investment and One-Stop Integrated Service Office of the Regency of Wonosobo (Regional Gazette of the Regency of Wonosobo of 2022 Number 48);

HAS DECIDED :

To issue : REGENT REGULATION ON BUSINESS LICENSING,
NON- BUSINESS LICENSING AND NON-LICENSING
SERVICES.

CHAPTER I
GENERAL PROVISIONS

Article 1

In this Regional Regulation:

1. Region means the Regency of Wonosobo.
2. Local Government means a Regent as the administering element of Local Government who leads the organization of Government Affairs that are under the authority of the autonomous Region.
3. Regent means the Regent of Wonosobo.
4. Regional Apparatus means elements that assist the Regent and the Regional House of Representatives in administering Government Affairs which become the authority of the region.
5. One Stop Integrated Service (*Pelayanan Terpadu Satu Pintu*) hereinafter abbreviated as PTSP means an integrated service in one unified process starting from the submitting application until the finishing of the service product through one gate.
6. Delegation means the transfer of authority from a higher Government Agency and/or Official to a lower Government Agency and/or Official with responsibility and accountability fully transferred to the recipient of the delegation.
7. Licensing means the provision of documents and proof of legal approval from the government to a person or business actor/certain activity in accordance with the provisions of legislation.
8. Business Licensing means the legality granted to Business Actors to start and run the business and/or activities.
9. Risk-Based Business Licensing means a Business Licensing based on risk level of business activities.
10. Non-Business Licensing means documents and/or proof of legal approval from the Local Government outside of business activities in accordance with the provisions of legislation.

11. Implementation of Business Licensing at Region means the activity related to business licensing which the managing processes, from the submitting application until issuance of the document is done electronically and integrated in one gate.
12. Business Licensing to Support Business Activities means the legality granted to Business Actors to support business activities.
13. Non-Licensing Service means services for providing documents or legal evidence of the validity of something to a person or group of people in order to ease services and information in accordance with the provisions of legislation.
14. Applicant means any person or legal entity who applies for Business Licensing, Non-Business Licensing and Non-Licensing Services.
15. Business Actor means individuals or business entities that carry out business and/or activities in certain fields.
16. Permit means the approval of the Central Government or Local Government for the implementation of business activities which is required to be fulfilled by Business Actors before carrying out their business activities.
17. Confirmation of Conformity of Spatial Utilization Activities (*Konfirmasi Kesesuaian Kegiatan Pemanfaatan Ruang*) hereinafter abbreviated to KKKPR, means a document stating the conformity between the planned Spatial Utilization activities and the Detailed Spatial Plan.
18. Approval of Conformity of Spatial Utilization Activities (*Persetujuan Kesesuaian Kegiatan Pemanfaatan Ruang*) hereinafter abbreviated to PKKPR, means a document stating the conformity between the planned Spatial Utilization activities and the Spatial Plan other than the Detailed Spatial Plan.
19. Environmental Approval means an Environmental Feasibility Decision or Statement of Commitment to

Environmental Management that has received approval from the Central Government or Local Government.

20. Environmental Management Efforts and Environmental Monitoring Efforts (*Upaya Pengelolaan Lingkungan Hidup dan Upaya Pemantauan Lingkungan Hidup*) hereinafter abbreviated to UKL- UPL, means a series of environmental management and monitoring processes outlined in the form of standards to be used as prerequisites for decision-making and included in Business Licensing, or approval from the Central Government or Local Government.
21. Environmental Impact Analysis (*Analisis Mengenai Dampak Lingkungan Hidup*) hereinafter referred to as Amdal, means a study of the significant impacts on the environment of a planned business and/or activity, to be used as a prerequisite for decision-making regarding the implementation of the business and/or activity as well as included in the Business License, or approval from the Central Government or Local Government.
22. Statement of Commitment to Environmental Management and Monitoring (*Surat Pernyataan Kesanggupan Pengelolaan dan Pemantauan Lingkungan Hidup*) hereinafter referred to as SPPL, means a statement of commitment from the person responsible for the Business and/or Activity to carry out Environmental management and monitoring of the Environmental Impacts of the Business and/or Activity outside of the Business and/or Activity that requires an AMDAL or UKL-UPL.
23. Statement of Commitment to Environmental Management (*Pernyataan Kesanggupan Pengelolaan Lingkungan Hidup*) hereinafter abbreviated to PKPLH, means the standard for Environmental management and Environmental monitoring from the person responsible for a business and/or activity that has obtained approval from the Central Government or Local Government for businesses and/ or activities that require UKL-UPL.

24. Environmental Feasibility Decision (*Keputusan Kelayakan Lingkungan Hidup*), hereinafter abbreviated to KKLH, means a decision stating the Environmental feasibility of a business plan and/or activity which is required to be accompanied by an Amdal.
25. Building Construction Approval (*Persetujuan Bangunan Gedung*), hereinafter abbreviated to PBG, means a permit granted to building owners to construct new, change, expand, reduce and/or maintain buildings in accordance with Building Technical Standards.
26. Function Worthiness Certificate (*Sertifikat Laik Fungsi Bangunan Gedung*) hereinafter abbreviated as SLF, means a certificate given by the Local Governments to certify the feasibility of building functions before it can be utilized.
27. Online Licensing Application of the Regency of Wonosobo (*Aplikasi Perizinan Online Kabupaten Wonosobo*) hereinafter referred to as APRIZOB, means a single data and information delivery system, a data and information processing system with a one-stop shop and synchronization in the licensing process in the Regency of Wonosobo, as well as a decision-making system in accordance with the duties and functions of each Regional Apparatus in terms of Non-Business Licensing Services and Non-Licensing Services.
28. Electronically Integrated Business Licensing System (Online Single Submission), hereinafter referred to as the OSS System, means an integrated electronic system managed and organized by the OSS Institution for the implementation of Risk-Based Business Licensing.
29. Building Management Information System (*Sistem Informasi Manajemen Bangunan Gedung*) hereinafter abbreviated to SIMBG, means a web-based electronic system used to carry out the process of organizing PBG, SLF, SBKBG, RTB, and Building Data Collection accompanied by information related to Building Management.

30. Administrative Verification means the examination and/or assurance of the completeness of administrative documents by the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services for the applications of Business Licensing, Non-Business Licensing and Non-Licensing Services.
31. Technical Verification means an examination and/or assurance of the completeness of documents technically carried out by the relevant Regional Apparatus to ensure that the technical documents are in accordance with the Technical Recommendations, the results of which are stated in Technical Recommendations to be submitted to the Regional Apparatus administering government affairs in the field of investment and the implementation of integrated one-stop services.
32. Technical Team means a working group consisting of elements of the relevant Regional Apparatus which has the authority to provide Business Licensing and Non-Business Licensing services and Non-Licensing Service which are administratively and technically responsible to the Head of the Regional Apparatus concerned and operationally coordinated by the Head of the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated service as the Technical Team Leader.
33. Local Levy Decision Letter (*Surat Ketetapan Retribusi Daerah*), hereinafter abbreviated as SKRD, means a Levy decision that determines the amount of principal amount of the Levy owed.
34. Confirmation of Regional Taxpayer Status (*Konfirmasi Status Wajib Pajak Daerah*) hereinafter abbreviated to KSWPD, means an activity carried out by the Region before providing certain public services to obtain Taxpayer Status Information.
35. Local Taxpayer Identification Number (*Nomor Pokok Wajib Pajak Daerah*) hereinafter abbreviated to NPWPD,

means an identity number given to Taxpayers as a means of tax administration which is used as a form of identification or identity of Taxpayers in carrying out their tax rights and obligations.

36. Tax Object Number (*Nomor Objek Pajak*) hereinafter abbreviated to NOP, means the Tax Object identification number as a means of tax administration.
37. Supervision means an effort to ensure that the implementation of business activities is in accordance with the standards for implementing business activities carried out through a risk-based approach and the obligations that must be fulfilled by Business Actors.
38. Report of Investment (*Laporan Kegiatan Penanaman Modal*), hereinafter abbreviated as LKPM means report on the improvement of realization of Investment and difficulties that are faced by Business Actors, which is required to be made and submitted periodically.
39. Day means a work day as determined by the Central Government.

CHAPTER II SCOPE

Article 2

The scope regulated in this Regent Regulation consists of:

- a. Types of Service;
- b. Signing and Implementation of Business Licensing, Non-Business Licensing Services and Non-Licensing Services, and Confirmation of Regional Taxpayer Status;
- c. Supervision;
- d. Monitoring and Evaluation; and
- e. Validity of Electronic Document Information.

CHAPTER III
TYPES OF SERVICE

Article 3

- (1) The types of services provided in the Region consist of:
 - a. Business Licensing;
 - b. Non-Business Licensing; and
 - c. Non-Licensing Services.
- (2) The Business Licensing as referred to in section (1) consists of:
 - a. basic requirements for Business Licensing, including:
 1. suitability of space utilization activities, namely:
 - a) KKKPR; or
 - b) PKKPR.
 2. environmental approval, including:
 - a) SPPL;
 - b) PKPLH, or
 - c) KKLH.
 3. PBG and SLF.
 - b. Risk-Based Business Licensing, including:
 1. low risk;
 2. medium low risk;
 3. medium high risk; and
 4. high risk.
 - c. Business Licensing to Support Business Activities.
- (3) The implementation of Risk-Based Business Licensing as referred to in section (2) point b which is the authority of the Region includes the sectors:
 - a. maritime and fisheries;
 - b. agriculture;
 - c. environment and forestry;
 - d. energy and mineral resources;
 - e. nuclear power;
 - f. industry;
 - g. trade;

- h. public works and public housing;
 - i. transportation;
 - j. health, medicine and food;
 - k. education and culture;
 - l. tourism;
 - m. religion;
 - n. postal, telecommunications, broadcasting, and systems and transactions electronics;
 - o. defense and security; and
 - p. manpower.
- (4) The nuclear energy, religious and defense and security sectors as referred to in section (3) point e, point m and point o are the authority of the Central Government, whose licensing process is integrated with Business Licensing services in the regions.
- (5) Types of Risk-Based Business Licensing and Business Licensing To support Business Activities as referred to in section (2) point b and point c, refer to the provisions of legislation regulating Business Licensing.
- (6) The implementation of Non-Business Licensing as referred to in section (1) point b includes the following areas:
- a. government affairs in the field of education;
 - b. government affairs in the field of health;
 - c. government affairs in the field of public works and planning room;
 - d. government affairs in the agricultural sector;
 - e. government affairs in the field of forestry;
 - f. government affairs in the field of manpower;
 - g. financial support function.
- (7) The provision of non-licensing services as referred to in section (1) point c includes government affairs in the field of transportation.

CHAPTER IV
SIGNING AND IMPLEMENTATION OF LICENSING
BUSINESS, NON-BUSINESS LICENSING SERVICES
AND NON-LICENSING SERVICES, AND
CONFIRMATION OF REGIONAL TAXPAYER STATUS

Part One

Signing and Implementation of Business Licensing
Services, Non-Business Licensing and Non-Licensing
Services

Article 4

- (1) The Regent delegates the authority of the Regional Government in Organizing Business Licensing in the Region to the Head of the Regional Apparatus administering government affairs in the field of investment and the implementation of integrated one-stop services.
- (2) The delegation of authority by the Regent as referred to in section (1) is in the form of implementation of Business Licensing which is the authority of the Local Government in accordance with the provisions of legislation.
- (3) In addition to the delegation of the Implementation of Business Licensing in the Region as referred to in section (1), the Regent delegates the authority for Implementation for:
 - a. Non-Business Licensing; and
 - b. Non-licensing service.
- (4) Non-business Licensing as referred to in section (3) point a, are licensing regulated in legislation outside of Risk-Based Business Licencing.
- (5) The implementation of Business Licensing and Non-Business Licensing which is the authority of the Central Government or Provincial Government which is delegated to the Regent based on assistance duties, has its authority delegated to the Head of the Regional Apparatus administering government affairs in the field

of investment and the implementation of one-stop integrated services.

- (6) The Regent delegates the signing of Business Licensing, Non-Business Licensing and Non-Licensing Services to the Head of the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services.
- (7) The delegation of signing as referred to in section (6) applies to all Business Licensing, Non-Business Licensing and Non-Licensing Service as long as it is not regulated separately by the Ministries/Technical Agencies that has the authority.
- (8) The Regent delegates the signing of extensions, changes, improvements and revocations of documents as referred to in Article 3 section (6) in accordance with technical recommendations from the Regional Apparatus related, and delegate the signing of documents rejecting applications for Non-Business Licensing that do not meet the administrative and technical requirements based on recommendations from the relevant Regional Apparatus and/or minutes of the Technical Team to the Head of the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services.
- (9) The delegation of Signing as referred to in section (8) can be done electronically or manually.

Article 5

The types of Non-Business Licensing and Non-Licensing Services as referred to in Article 4 section (3) and the time period are listed in Annex I as an integral part of this Regent Regulation.

Article 6

The implementation of Business Licensing Services in the Region and Non-Business Licensing Services as well as Non-Licensing Services are carried out by Regional Apparatus

administering government affairs in the field of investment and the implementation of one-stop integrated services is carried out by PTSP.

Article 7

Regional apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services carry out integration of the implementation of Business Licensing, Non-Business Licensing and Non-Licensing Services between Regional Apparatus and vertical agencies in the Region in accordance with their authority.

Article 8

- (1) The provision of Business Licensing, Non-Business Licensing and Non-Licensing Services is carried out electronically, through:
 - a. OSS System for the Implementation of Business Licensing Based on Risk;
 - b. SIMBG for PBG and SLF;
 - c. APRIZOB for Non-Business Licensing and Non-Licensing Services as long as it is not regulated separately by the Ministries/Technical Agencies that have the authority;
 - d. Manual system as long as the Non-Business Licensing and Non-Licensing Services application system is not yet available.
- (2) The provision of Business Licensing, Non-Business Licensing services and Non-Licensing Services in the Regions is carried out electronically as referred to in section (1) and is carried out in places that have internet facilities for the purposes of downloading and/or uploading data.

Article 9

- (1) Regional apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services in implementing Business

Licensing Services, Non-Business Licensing and Non-Licensing Services is obligated to apply implementation management.

- (2) Provisions regarding the management of the implementation as referred to in section (1) are implemented in accordance with legislation.

Article 10

- (1) The working relationship between the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services with the related Regional Apparatus is carried out functionally and in a coordinated manner in the Implementation of Business Licensing, Non-Business Licensing and Non-Licensing Services.
- (2) The employment relationship as referred to in section (1) are:
 - a. Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services conducts Administrative Verification of the completeness of the requirements for Business Licensing, Non-Business Licensing and Non-Licensing Services;
 - b. The relevant Regional Apparatus conducts Technical Verification of the completeness and accuracy of the requirements for medium-high and high-risk Business Licensing, Non-Business Licensing and Non-Licensing Services, the results of which are stated in Technical Recommendations in accordance with the sectors and fields as referred to in Article 3; and
 - c. Medium-high- and high-risk business permits, non-business permits and non-licensing services are issued by regional agencies administering government affairs in the field of investment and the implementation of one-stop integrated services

after receiving technical recommendations that have been approved by related Apparatus.

- (3) In order to support the smooth implementation of coordination in the Implementation of Business Licensing, Non-Business Licensing and Non-Licensing Services, it is necessary to form a Technical Team according to the needs which is a representation of the Regional Apparatus related.
- (4) Formation and members of the Technical Team as referred to in Article (3) is stipulated by the Regent Decision.

Article 11

- (1) In the Business Licensing, Non-Business Licensing services and Non-Licensing Services as referred to in Article 4 section (1), the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services is responsible administratively, and the Regional Apparatus related to technical responsibility.
- (2) The administrative responsibility as referred to in section (1) is a form of responsibility of the Regional Apparatus for the Permit and Non-Permit documents issued.
- (3) The technical responsibility as referred to in section (1) is a form of responsibility of the Regional Apparatus for the accuracy of the technical recommendations issued.

Part Two

Confirmation of Regional Taxpayer Status

Article 12

- (1) KSWPD is required for every provision of Non-Business Licensing and Non-Licensing Services as listed in Annex I as an integral part of this Regent Regulation.
- (2) Non-business licensing and non-licensing services as referred to in section (1) are issued after the Taxpayer

has obtained a Regional Taxpayer Status Statement with valid status.

- (3) Provisions regarding KSWPD are implemented in accordance with applicable legislation.

Article 13

- (1) Procedures for completing the implementation of Non-Business Licensing and Non- Licensing Services as referred to in Article 3 section (1) point b and point c without levies, include:
 - a. The applicant registers an account by filling in personal data on APRIZOB;
 - b. The applicant fills out the application form and uploads the requirements according to the type of service requested;
 - c. The applicant confirms the status of the Regional Taxpayer by entering the NPWPD and/or NOP in the column provided in APRIZOB to find out the status of regional tax payments;
 - d. The Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services conducts Administrative Verification and submits notification of approval or rejection of the completeness of the application documents not later than 1 (one) day from the receipt of the documents;
 - e. based on the verification results as referred to in point d, the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services forwards the application documents to the relevant Regional Apparatus;
 - f. The relevant Regional Apparatus carries out Technical Verification, the results of which are stated in a technical recommendation document that has been approved or rejected and at the latest in accordance with the provisions in Annex I;

- g. if there are still regional tax arrears, the Applicant pay the tax arrears to the Regional Treasury within a maximum period of 14 (fourteen) calendar days in order to obtain information on the status of the regional taxpayer with valid status;
 - h. if within a period of 14 (fourteen) calendar days the Applicant does not pay the tax arrears, it will be treated as a new application;
 - i. based on the approved technical recommendation document as referred to in point f, and the valid status of the regional taxpayer as referred to in point g, the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services issuing Non-Business Licensing and Non-Licensing Service;
 - j. based on the technical recommendation document stating that the application is rejected, the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated service issues a letter of rejection of Non-Business Licensing and Non-Licensing Services accompanied by the reasons for the rejection according to the technical recommendation.
 - k. based on the rejection letter that has been published, the Applicant can apply again, and the application is treated as a new application;
- (2) The procedures for completing the implementation of Non-Business Licensing and Non-Licensing Services with levies as referred to in Article 3 section (1) point b and c, are:
- a. Applicant registers an account by filling in personal data on APRIZOB;
 - b. Applicant fills out the application form and uploads the requirements according to the type of service requested;

- c. The applicant confirms the Regional Taxpayer Status by entering the NPWPD and/or NOP in the column provided in APRIZOB to find out the status of regional tax payments;
- d. Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services conducts Administrative Verification and submit notification of approval or rejection of the completeness of the application documents not later than 1 (one) day from the date of receipt of the documents;
- e. based on the verification results as referred to in point d, the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated service forwards the application documents to the relevant Regional Apparatus to carry out Technical Verification, the results of which are stated in a technical recommendation document that has been approved or rejected and a document on the results of the calculation of levy, if the application can technically be approved at the latest in accordance with the provisions in Annex I;
- f. based on the approved technical recommendation document and the calculation result document for the levy as referred to in point e, the Regional Apparatus administering government affairs in the field of investment and integrated one-stop services issues a SKRD;
- g. Applicant makes payment for the fees that have been set;
- h. if there are still regional tax arrears, the Applicant pays the tax arrears to the Regional Treasury within a maximum period of 14 (fourteen) calendar days in order to obtain information on the status of the regional taxpayer with valid status;

- i. based on the approved technical recommendation document, proof of payment of fees submitted by the Applicant, and valid status of regional taxpayers, Regional Apparatus administering government affairs in the field of investment and implementation of one-stop integrated services issues Non-Business Licensing;
- j. if the application submitted by the Applicant is technically not permitted/rejected by the relevant Regional Apparatus, then the Regional Apparatus administering government affairs in the field of investment and implementation of one-stop integrated services will issue a letter of rejection of the application to the Applicant accompanied by the reasons for the rejection;
- k. based on the rejection letter that has been issued for the Non-Business Licensing application, if the Applicant submits a re-application, then the application is treated as a new application.

Article 14

The format of the Technical Recommendation document as referred to in Article 13 is listed in Annex II as an integral part of this Regent Regulation.

Article 15

Monitoring of licensing files which is information on the development of the Business Licensing, Non-Business Licensing services and Non-Licensing Services requested can be accessed via APRIZOB or the OSS system.

CHAPTER V
SUPERVISION

Part One
Types of Supervision

Article 16

- (1) Supervision carried out in the Region consists of:
 - a. Supervision of Business Licensing; and
 - b. Supervision of Non-Business Licensing and Non-Licensing Services.
- (2) Supervision of Business Licensing as referred to in section (1) point a consists of:
 - a. Supervision of basic requirements;
 - b. Risk-Based Business Licensing Supervision; and
 - c. Supervision of Business Licensing to Support Business Activities.

Part Two
Business Licensing Supervision

Article 17

Implementation of Supervision of basic requirements as referred to in Article 16 section (2) point a is implemented by the relevant Regional Apparatus.

Article 18

- (1) Implementation of Risk-Based Business Licensing Supervision as referred to in Article 16 section (2) point b which becomes the authority of the Local Government is exercised by the Regent.
- (2) Risk-Based Business Licensing Supervision is carried out integrated and coordinated through the OSS System.
- (3) The implementation of Risk-Based Business Licensing Supervision as referred to in section (2) is carried out by Supervision implementers from:

- a. Related Regional Apparatus in the framework of Supervision of standard requirements and/or obligations for the implementation of business activities; and
- b. Regional apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services carry out supervision in the following matters:
 - 1) Supervision of the development of the realization of investment;
 - 2) provision of facilities, incentives and convenience for investment Capital; and/or
 - 3) partnership obligations.
 - (4) Implementation of Risk-Based Business Licensing Supervision over the implementation of Business Licensing which is the authority of the regency/municipal government coordinated by by the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services.

Article 19

Types of Risk-Based Business Licensing Supervision consist of:

- a. routine Supervision which includes:
 1. business actor reports; and
 2. field inspection.
- b. incidental Supervision.

Article 20

- (1) Routine Supervision through reports from Business Actors as referred to in Article 19 point a point 1, submitted by Business Actors to the Local Government, contains compliance by Business Actors with:
 - a. business implementation standards; and
 - b. development of business activities.

- (2) The reports on the development of business activities as referred to in section (1) point b contains:
 - a. realization of Investment and workforce at stages development and commercial every 3 (three) months; and
 - b. realization of production, social and environmental responsibility (corporate social responsibility), implementation of business partnerships at the commercial stage, and implementation of training and technology transfer to Indonesian workers as assistants, at the commercial stage once every 1 (one) year.

Article 21

- (1) Incidental Supervision can be carried out through field inspections or virtually.
- (2) Incidental Supervision as referred to in section (1) is carried out through field inspections which can be carried out due to certain circumstances, namely:
 - a. the existence of public complaints;
 - b. the existence of complaints and/or needs from Business Actors;
 - c. there are indications that the Business Actor is carrying out activities that are not in accordance with the provisions of legislation; and/or
 - d. very urgent needs in the form of environmental pollution and/or other things that can endanger public safety and/or disrupt the national economy or regional economy.
- (3) Submission of public complaints as referred to in section (2) point a is carried out in the following manner:
 - a. directly to the Local Government; and/or
 - b. indirectly delivered in the following manner:
 1. written to the Local Government; or
 2. electronically through the OSS system or complaint channels provided.

- (4) Based on public complaints as referred to in section (3), the relevant Regional Apparatus implementers and Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services, conducts field inspections at the location of the business activity being complained about.
- (5) If a field inspection finds violations committed by a Business Actor, the Supervisory officer can stop the violations to prevent greater impacts.
- (6) The results of incidental Supervision as referred to in section (1) are required to be submitted by the supervisor to the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services for further upload to the OSS System.

Article 22

- (1) If the results of Risk-Based Business Licensing Supervision indicate that there is non-compliance/non-compliance by Business Actors with the provisions of legislation, this will be followed up by providing recommendations in the forms of:
 - a. construction;
 - b. repairs; and/or
 - c. application of sanctions,which is input into the OSS System.
- (2) Follow-up to the results of Supervision as referred to in section (1) is carried out by the Local Government with a focus on guidance.
- (3) The guidance as referred to in section (2) may take the form of assistance and counselling including providing explanations, consultations, technical guidance and/or facilitation activities for resolving problems faced by Business Actors by the Local Government.
- (4) Based on the guidance referred to in section (2), Business Actors are obligated to follow up by making improvements to the evaluation results provided.

- (5) If improvements are not made, the Local Government may follow up by implementing administrative sanctions in accordance with the provisions of legislation.
- (6) Provisions regarding the procedures for imposing administrative sanctions, mechanisms, time periods, administrative appeals, and authorized officials who impose administrative sanctions refer to legislation.

Article 23

Implementation of Business Licensing Supervision to Support Business Activities as referred to in Article 16 section (2) point c are carried out by the relevant Regional Apparatus;

Part Three

Supervision of Non-Business Licensing and Non-Licensing Services

Article 24

- (1) The relevant Regional Apparatus carries out guidance in accordance with its authority based on the provisions of legislation.
- (2) The guidance as referred to in section (1) consists of:
 - a. facilitation;
 - b. consultation;
 - c. socialization;
 - d. monitoring;
 - e. evaluation;
 - f. technical guidance; and
 - g. development.

Article 25

- (1) The relevant Regional Apparatus and Regional Apparatus administering government affairs in the field of Public Order and Security and Community Protection carry out Supervision in accordance with their authority based on the provisions of legislation.

- (2) The Supervision as referred to in section (1) takes the form of field inspections at certain time to ensure that business activities comply with licensing.
- (3) The Supervision as referred to in section (1) can be implemented by forming a team consisting of the relevant Regional Apparatus and the Regional Apparatus administering government affairs in the field of Public Order and Security and Community Protection.
- (4) Supervision and evaluation after issuance of Non-Business Permits and Non-licensing Services are carried out and are the responsibility of the relevant Regional Apparatus in accordance with the provisions of legislation.

CHAPTER VI

MONITORING AND EVALUATION

Article 26

- (1) The Head of the Regional Apparatus administering government affairs in the field of investment and the implementation of one-stop integrated services carries out monitoring and evaluation of the implementation of Business Licensing, Non-Business Licensing and Non-Licensing Services.
- (2) Results of monitoring and evaluation of the implementation of Business Licensing, Non-Business Licensing services and Non-Licensing Services as referred to in section (1) is reported periodically every 6 (six) months to the Regent through the Regional Secretary.

CHAPTER VII

VALIDITY OF ELECTRONIC DOCUMENT INFORMATION

Article 27

Electronic information and/or electronic documents along with printed results through the OSS, SIMBG, and APRIZOB Systems are valid legal evidence in the provision of Business

Licensing, Non-Business Licensing services and Non-Licensing Services.

CHAPTER VIII
TRANSITIONAL PROVISIONS

Article 28

- (1) All Non-Business Licensing and Non-Licensing Services that have been issued before this Regent Regulation comes into force are declared to remain valid until the time period specified in the permit ends.
- (2) Building Permits and Environmental Permits issued before this Regent Regulation comes into force are declared to remain valid and can be used as basic requirements for submitting Risk-Based Business Licensing.
- (3) All Non-Business Licensing and Non-Licensing service submitted before this Regent Regulation comes into force and are in process, will be completed based on the provisions of legislation at the time the application is submitted, however the issuance of permits will be carried out by the Head of the Regional Apparatus administering government affairs in the field of investment and integrated one-stop services.
- (4) All Non-Business Licensing and Non-Licensing service that have been submitted and have not been processed will be processed based on this Regent Regulation.

CHAPTER IX
CLOSING PROVISIONS

Article 29

At the time this Regent Regulation comes into force, Regulation of the Regent of Wonosobo Number 32 of 2020 on Delegation of Authority for the Implementation of Licensing and Non-Licensing Services to the Head of the Investment and One-Stop Integrated Services Office of the Regency of

Wonosobo (Regional Bulletin of the Regency of Wonosobo of 2020 Number 34), repealed and declared in effective.

Article 30

This Regent Regulation comes into force on the date of its promulgation.

In order that every person may know hereof, it is ordered to promulgate this Regent Regulation by its placement in the Regional Bulletin of the Regency of Wonosobo.

Issued in Wonosobo
on 26 June 2023
REGENT OF WONOSOBO,

signed

AFIF NURHIDAYAT

Promulgate in Wonosobo
on 26 June 2023
SECRETARY OF THE REGENCY OF WONOSOBO

signed

ONE ANDANG WARDOYO

REGIONAL BULLETIN OF THE REGENCY OF WONOSOBO OF 2023
NUMBER 21

Jakarta,
Has been translated as an Official Translation
on behalf of the Minister of Law
of the Republic of Indonesia
DIRECTOR GENERAL OF LEGISLATION,




DHAHANA PUTRA

ANNEX I
REGULATION OF THE REGENT
OF WONOSOBO NUMBER 20 OF
2023
ON
BUSINESS LICENSING, NON-
BUSINESSLICENSING AND NON-
LICENSING SERVICES

A. TYPES OF NON-BUSINESS LICENSING

NO	FIELD	TYPES OF NON-BUSINESS LICENSING		TIME PERIOD
1	government affairs in the field education	1	Permit for Non-Formal Education Unit Establishment organized by the community	60 work days
		2	Permit for Early Childhood Education Unit Establishment organized by the community	60 work days
		3	Permit for Elementary School Education Unit Establishment organized by the community	60 work days
		4	Permit for Junior High School Education Unit Establishment organized by the community	60 work days
2	government affairs in field health	1	Permit for Operational Clinic First Class Non BLUD owned by government in the area of the Regency of Wonosobo	15 work days
		2	Permit for Operational Main Non BLUD Clinic owned by government in in the area of the Regency of Wonosobo	15 work days
		3	Permit for Operational Non BLUD Laboratory owned by government in the area of the Regency of Wonosobo	15 work days
		4	Permit for General Practitioner and/ or Specialist Doctor Practice at the Facility Health services	15 work days
		5	Permit for Practice Independent General Practitioner and Specialists	15 work days
		6	Permit for Dentist and/ or Doctor's Practice Dental Specialists in Facilities Service Health	15 work days
		7	Permit for Independent Dentist Practice and/or	15 work days
		8	Permit for Internship Doctor Practice	15 work days

		9	Permit for While General Practitioner/ Specialist Doctor/Dentist/ Specialist Dentist Practice at the Facility Health	15 work days
		10	Permit for Pharmacist Practice	15 work days
		11	Permit for Nurses Practice in Health Service Facilities	15 work days
		12	Permit for Independent Nurse Practice	15 work days
		13	Permit for Arranger Anesthesia Practice;	15 work days
		14	Permit for Dental and Oral Therapist Practice;	15 work days
		15	Permit for Midwife Practice in Health Facilities Service	15 work days
		16	Permit for Independent Midwife Practice	15 work days
		17	Permit for Physiotherapist Practice	15 work days
		18	Permit for Work Refractionist Opticians and	15 work days
		19	Permit for Radiographer Work	15 work days
		20	Permit for Pharmaceutical Technical Personnel Practice;	15 work days
		21	Permit for Practice / Work Occupation Therapist ;	15 work days
		22	Permit for Work Recorder Medical	15 work days
		23	Permit for Work Therapy Speech	15 work days
		24	Permit for Nutritionist Job	15 work days
		25	Permit for Practice / Work Orthotics	15 work days
		26	Permit for Health Worker Practice Traditional;	15 work days
		27	Permit for Health Analyst Practice (Expert) Technology Laboratory Medical);	15 work days
		28	Permit for Work Electromedical	15 work days
		29	Permit for Acupuncture Power Therapist Practice;	15 work days
		30	Permit for Clinical Psychologist Practice;	15 work days
		31	Permit for Traditional Health Worker Practices;	15 work days
		32	Permit for Practice Technician Cardiovascular .	15 work days
		33	Permit for Sanitarian Workforce Work;	15 work days
		34	Permit for Blood Transfusion Practice	15 work days
		35	Licensing Health Traditional	15 work days
		36	Licensing Dentist	15 work days
3	government affairs in the field of public works and spatial planning	1	Application Submission Function Worthiness Certificate (SLF) For Those Who Already Own Building Permit (IMB)	28 work days
		2	Application Submission Function Worthiness Certificate (SLF) For Those Who Don't Know Own	28 work days

		3	Application Building Approval	28 work days
		4	Approval of Conformity of Spatial Utilization Activities (PKKPR) and/ or Confirmation of Conformity of Spatial Utilization Activities Utilization of Space (KKKPR) Non- Business Activities	25 work days
4	government affairs in the field agriculture	1	Permit for Animal Health Service Practice for Independent Veterinary Practice	20 work days
		2	Permit for Animal Health Service Practice for Citizen Veterinary Practice Foreign	20 work days
		3	Permit for Animal Health Service Practice for Veterinary Graduates and Paramedics Veterinary	20 work days
		4	Permit for Do Service Insemination Artificial	20 work days
		5	Permit for Place Pet Care for Pet Salon	20 work days

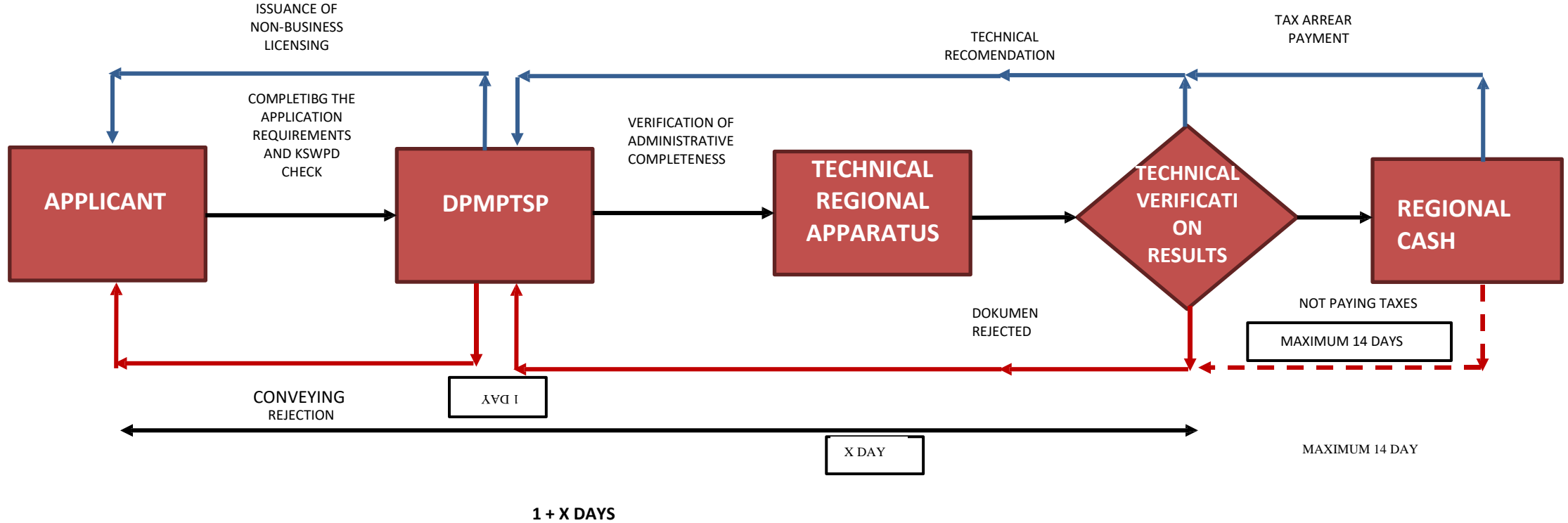
NO	FIELD	TYPES OF NON-BUSINESS LICENSING		TIME PERIOD
		6	Permit for Place Animal Breeding Favorite	20 work days
5	government affairs in the field forestry	1	Permit for Use of Green Open Space (The town square, Fatmawati Park , Kartini Park, Ainun Habibi Park, Selomanik Park , Prajuritank Park , Plaza Park)	3 work days
6	function support finance	1	Permit for Installation Advertisement	3 work days
7	government affairs in the field power Work	1	LPTKS Licensing / Recommendations	5 work days

B. TYPES OF NON-LICENSING SERVICES

NO	FIELD	TYPES OF NON-BUSINESS LICENSING	TIME PERIOD
1	government affairs in the field of communication	Implementation Analysis Impact Traffic	<ul style="list-style-type: none"> a. Resurrection tall 60 work days b. Resurrection currently 7 work days c. Resurrection low 3 work days

C. FLOWCHART AND TIME PERIOD FOR THE COMPLETION PROCESS OF NON-BUSINESS LICENSING APPLICATIONS

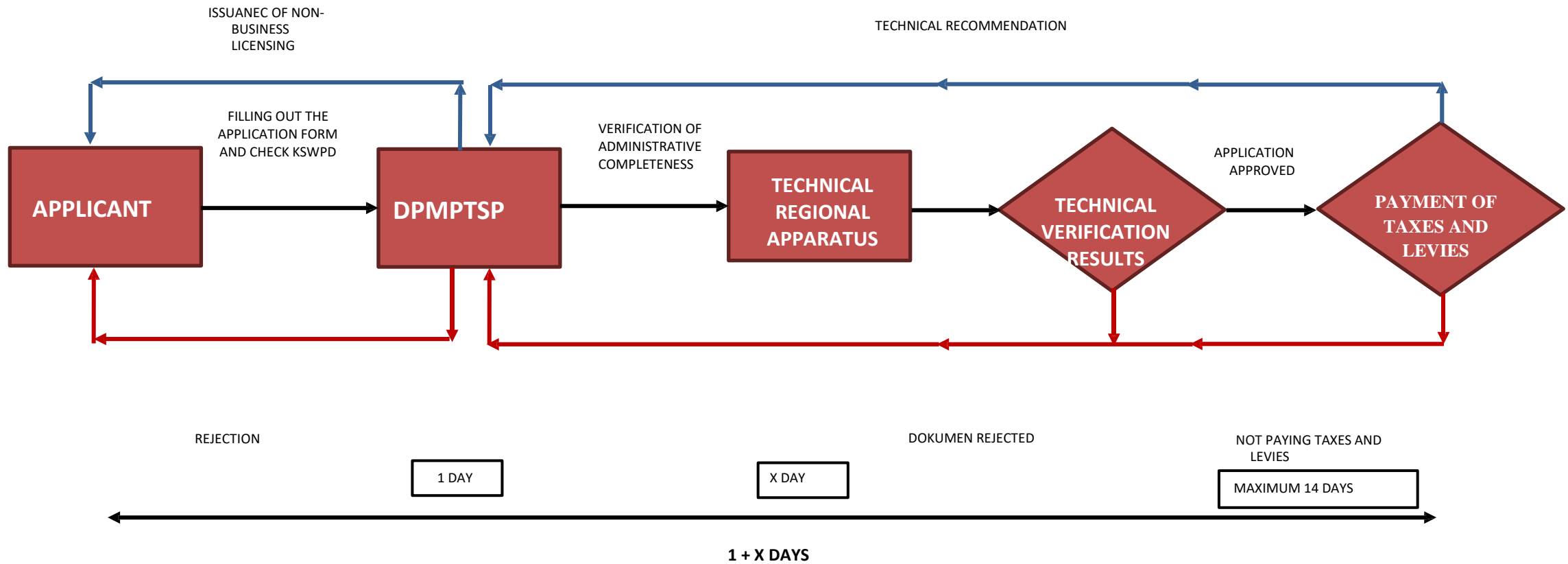
1. Procedures for completing the implementation of non-business licensing and non-licensing services without levies



Kdescription:

X days following the time period as referred to in point A of the Non-Business Licensing Type and/or point B of the Non-Licensing Service Type

2. Procedures for completing the implementation of non-business licensing with levies



description:

X days following the time period as referred to in point A of the Non-Business Licensing Type dan/or point B Type of Non-Licensing Services

REGENT OF WONOSOBO,

signed

AFIF NURHIDAYAT

ANNEX II
REGULATION OF THE REGENT OF
WONOSOBO
NUMBER 20 OF 2023
ON
BUSINESS LICENSING, NON-BUSINESS
LICENSING AND NON-LICENSING
SERVICES



KOP REGIONAL APPARATUS

TECHNICAL
RECOMMENDATION

Number :

1. Based on application licensing letter No
Registration, date submitted by :
Applicant Name :
Address :
Date Application :
Number Registration :

2. Therefore based on :

- Regulation
- Regulation and/ or
- Minutes of completeness and truth check (results meeting / technical study/
site survey) Date
-

With This give recommendation that application Which meant can approved /
rejected * with consideration as following:

- a.
- b.
- c.

3. As for the value levies with levy calculation as attached.

4. Thus recommendation This made can be used as should be.

Thus recommendation This made For can used as should be

Wonosobo
HEAD OF REGIONAL
APPARATUS

NAME
RANK
NIP.....

Information:

* Select one

REGENT OF WONOSOBO,

signed

AFIF NURHIDAYAT